

Leadership Skills in the IEEE

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Presentation Outline

- Identification of Leadership Skills
- Your Skills Inventory
- Performance Feedback
- Skills Improvement Programs
- Using **IEEE** to Develop skills
- Summary
- Questions

Identification of Leadership Skills

- Communications
 - Written Communications
 - Oral Communications
 - Public Speaking
 - Not So Public Speaking
- Negotiating
 - Don't back then into a corner
 - Looking for the Win - Win
- Teamwork
 - Working together for a group solution
 - Team synergy
- Organization
 - Project Management
 - Logical approach to issue resolution

Identification of Leadership Skills

- Good Manners
 - Being polite
 - Respect for authority
 - Ability to challenge in a professional manner
- Ethics
 - Always doing the right thing
- Attitude
 - Two kinds – good and bad
 - Both are contagious
- Humor
 - Using at the correct time
 - Ice Breaker

Your Skills Inventory

- Identify skills that apply to your current work environment.
- Identify skills that will be applicable on your next assignment or next job.
- Identify skills that apply to **IEEE** activities.
- Discuss with teammates, coworkers and other **IEEE** members.

Performance Feedback

- Perform a self audit of your skills application.
- Seek input from others on your performance.
- Utilize the performance feedback process at work.
- Ask close friends to rate your performance.
- Ask relatives for input on your performance.
- Look for unsolicited input provided by those that interface with you.

Skills Improvement Programs

- Identify skills that require improvement – be honest with yourself.
- Develop a plan to address the gaps in performance.
- Participate in skills improvement programs.
- Utilize company provided training.
- Use **IEEE** involvement.

Using IEEE to Develop Skills

- Volunteer for leadership positions
- Organize Student Branch, Section and Chapter Meetings or other events
- Plan/Attend technical conferences
- Prepare and present technical papers
- Make presentations at **IEEE** meetings
- Participate in **IEEE** Professional Activities Programs
- Graduates of the Last Decade (GOLD)

Summary

- Accept responsibility for your skills development and improvement
- Seek and accept performance feedback
- Identify skill gaps and develop an improvement plan
- Use **IEEE** as a development tool
- Make your own fun

QUESTIONS / DISCUSSION

**Thank you for your commitment
to the IEEE, your volunteer
efforts and your enthusiasm!!**

Contact Information

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